



UNIVERSITY OF
CALGARY

Student Research Assistant Position – Podcast Executive Producer Faculty of Social Work

Area: Social Work and Field Education

Duration: Approximately 12 months, with a possibility of extension

Start Date: June, 2023

The "CA3: Climate Action and Advocacy on the Airwaves - A Community Podcast and Radio Series in Southern Alberta" research project, led by Dr. Julie Drolet, invites applications for a **Podcast Executive Producer - Research Assistant position**.

This part-time fixed term position will be for approximately 12 months, with a possibility of extension.

Position Description

The goal of this project is to increase awareness, promote public participation, and access to information on climate action in Southern Alberta through creating a Climate Action Podcast & Radio Series to feature interviews, debates, roundtables, dialogues, and panel discussions with service providers, community leaders (e.g. from Indigenous communities), university students and lecturers to share their knowledge and understanding of their communities' adaptation efforts, and advance climate action and advocacy. The focus of this position will be to produce a series of podcasts in collaboration with CJSW 90.9 FM, the University of Calgary Student Radio Society.

Duties and Responsibilities:

- Oversee all aspects of the production of a series of podcasts.
- Train student research assistants of varying experience about the processes and components necessary for producing high-quality podcast content.
- Act as liaison between CJSW and campus and community partners to develop content opportunities.

Qualifications:

- Applicants must be currently enrolled in an accredited Social Work program or related discipline at the University of Calgary.
- Applicants must be passionate about the climate action and advocacy.
- Being self-motivated, a creative thinker, and an excellent communicator is required.
- Experience in leadership, and training and mentoring of students is an asset.
- Journalism training/experience and documentary production experience are assets.
- Experience using platforms such as WordPress, Google Workspace, Office 365, and other organizational office software is an asset.
- Experience with various audio editing software and proficiency in using Logic Pro are assets.
- Willing to initiate and support a wide array of projects and personalities with the goal of creating informative and entertaining programming.

Application Details:

Please send a letter of application, curriculum vitae, sample of published or other academic work, and names and contact information of two referees by **May 31, 2023** to: TFELproject@ucalgary.ca.

Subject Line: **Executive Producer Application – Name**

We would like to thank all applicants in advance for submitting their resumes; please note that only those candidates chosen to continue on through the selection process will be contacted.